

Silver Award Guidelines:

Your guide on the path to Silver!

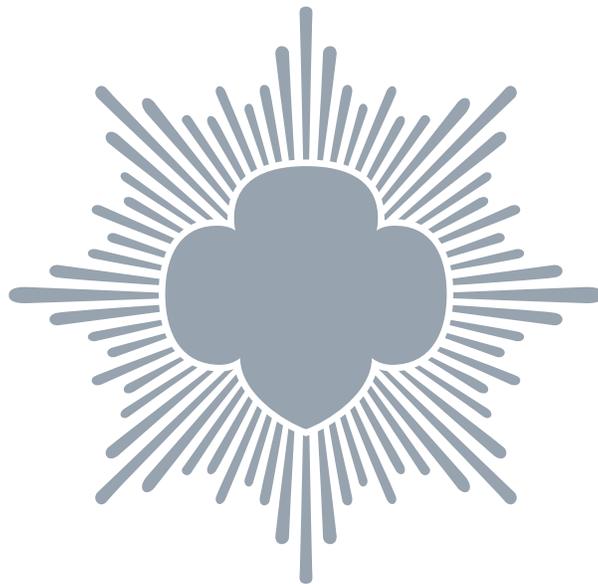


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Girl Scout Silver Award—Getting Started!

Have you ever looked around you and wondered how you could make a change for the better? Going for the Girl Scout Silver Award—the highest award a Girl Scout Cadette can earn—allows you to show that you are a leader who is dedicated to improving your community. Earning the award puts you among an exceptional group of girls who have used their knowledge and leadership skills to make a difference in the world.

Reading these guidelines thoroughly will give you an understanding of the award requirements. In addition, Girl Scouts River Valleys offers Silver Award workshops and webinars, as well as a “Silver Award Program Kit” activity plan available at gsrv.gs/silver-award-program-kit. We strongly recommend that you either participate in a workshop or webinar, or review the Program Kit to get more in-depth information on the requirements.

Here are the steps you'll take to earn your Girl Scout Silver Award:

1. Go on a Cadette Leadership Journey. This includes completing all of the steps for the Journey awards and completion of the Take Action project.
2. Identify issues you care about (beyond the Girl Scout community).
3. Build your Girl Scout Silver Award team (four girl maximum) or decide to go solo.
4. Explore your local community (community outside of Girl Scouts).
5. Choose your Silver Award project based on your interests and community need.
6. Develop your project. Address the root cause of a community issue in a sustainable way. Display active leadership by involving others in the community in your efforts.
7. Make a plan and submit your project proposal for approval.
8. Put your project into motion.
9. Reflect on your project when you submit your Final Report, share your story and celebrate.

Once you complete your Cadette Leadership Journey, the required minimum time for earning your Girl Scout Silver Award is 50 hours (50 hours per girl). This includes hours community members put into completing tasks for your project. You can start by planning out what you need to do for each Girl Scout Silver Award step.

As a Girl Scout, you are committed to doing your very best with each step, but how much time you spend on each step is different for everyone. Remember too, that the hours include the fun and challenges you'll share with your Silver Award team. Each step you take towards making a difference in the world around you gives you a great chance to learn and grow.

If you need assistance at any point in the process, please contact Girl Scouts River Valleys at 800-845-0787 or email us at girlscouts@girlscoutsvr.org. We would be happy to answer your questions, discuss potential project ideas, or work through any concerns.

Step 1: Go on a Cadette Leadership Journey

The first requirement for earning your Girl Scout Silver Award is completing one Cadette Leadership Journey. Choose from It's Your World—Change It!, It's Your Planet—Love It!, It's Your Story—Tell It!, or the Outdoor Journey. This important step helps you build the skills you need in order to take on your Silver Award project. It will also help you show leadership through the discover, connect, and take action keys. **You must complete all of the steps for the Journey awards, including the Take Action project to meet this requirement.**

Once you finished your Leadership Journey, celebrate your accomplishment and get ready to move forward toward your goal: Earning the Girl Scout Silver Award!

Tip: Keep your Leadership Journey handy as you work toward your award. You may find yourself going back to it for ideas.

Note: After completing Step 1, you may begin to count hours towards your Silver Award project.

Step 2: Identify Issues You Care About

To solve any problem, you must first identify it. Start by asking yourself what matters most to you.

- Do you find yourself reading articles about endangered species?
- Do you worry about where homeless children sleep at night?
- Do you wish that younger students had a cheerful place to stay after school while waiting for their parents to pick them up?

If so, what connections can you make between the issues that you care about and the issues in your own local community? **Note:** At the Silver Award level, the issue that you address and involve others in must lie outside of the Girl Scout community.

Start by jotting down some issues that concern you on the Issues Chart below. You do not have to choose your project yet; you're just tuning in to the topics you care about.

Issues Chart

Issues that concern you:	Why is it important to you?	How does this issue effect your community?

Step 3: Build your Girl Scout Silver Award Team

There are two ways to earn your Girl Scout Silver Award. You can choose to work on a team of up to four girls, or you can create and implement your own project.

- **Small team model:** Up to four Girl Scout Cadettes may work on the same Girl Scout Silver Award project in a team. This limit is set by Girl Scouts of the USA and no exceptions will be made. Your team can be made up of girls from the same troop, girls from other troops or even Juliettes. Each girl must play an active role in choosing, planning, developing, and completing the team's project. In order to develop your leadership skills, it's very important for each girl to have her own role and responsibility in the project and identify it in her proposal paperwork. Each girl must also submit individual paperwork in her own words. By each girl submitting her own paperwork, it gives council staff a better understanding of the team's project in order to approve the project. Keeping your team small ensures that everyone can participate fully. You and your team will also partner with others in the greater community outside family and Girl Scouts to complete your project (friends, neighbors, business owners, school clubs, community organizations, etc.). If you are planning an event, the event should be open to others outside of Girl Scouts to ensure you are educating people in the community.
- **Solo model:** You can create and implement a project on your own. If you choose the solo option, you should still partner with others in your community outside family and Girl Scouts (friends, neighbors, business owners, school clubs, community organizations, etc.) in order to earn your Silver Award. After all, leaders like you know how to team up with others, even when you're in charge.

If you've decided to work independently, you can skip to Step 4. If you're working with other Girl Scout Cadettes who also wish to earn the Girl Scout Silver Award, use the following tips to create a great team.

Build a team with members all commit to:

- Respecting different points of view and ways of work
- Contributing to the project—everyone needs to help out!
- Accepting constructive suggestions
- Working together to create and develop a plan
- Resolving conflicts
- Submitting individual paperwork in her own words within the agreed upon timeline
- Living by the Girl Scout Law

Team members don't always agree, but leaders know how to help others get along. When disagreements arise, remember:

- To be considerate and respectful of your fellow teammates
- To be a sister to every Girl Scout on your team
- That cooperation is very important when working with others

After you have built your team, hold your first meeting! If you don't know each other well—or even if you do—play a team game to get better acquainted. Spend some time discussing what makes a great team and how you'd like your team to work together. Write everyone's suggestions on a large piece of paper and post the paper on the wall every time you have a team meeting. Before the end of your first meeting, discuss how often you want to get together and where you'll meet.

Step 4: Explore Your Community

Now that you have started to think about issues that concern you, it's time to do some exploring to find out what your community needs are and where your areas of interest and the community needs intersect.

Communities are groups of people who have something in common. You belong to many communities; a school is a community, for example. So is your math class or your debate team. Even kids who ride the same bus every day are part of the same community. Other communities include your neighborhood, your place of worship, your town, school clubs or sports teams you may belong to and so on. Think about what communities you belong to.

Note: Although Girl Scouts is certainly a community to which you and your sister Girl Scouts belong, Girl Scout Silver Award projects must address an issue or meet a need outside of the Girl Scout community. This is your opportunity to take action and make the wider community a better place.

After you've listed your communities, think of ways to "map" them. A community map is a drawing that shows the community's needs and resources, including people who may be able to help you when you start working on your Silver Award project.

The key to making a community map is observation. Because a community is made up of people, you'll be looking for what people need—that is, what will improve their lives, help them or make them happier. To get started, take a walk through your school, bike around your neighborhood or take a bus ride through your town. During the course of your travels, you will see different aspects of your community as you shop at stores, gather at your Girl Scout meeting place, go to school, etc. You can also visit places (such as the library, town hall, community center, church, synagogue or mosque) where there are people and resources that can help you identify community needs.

Continue to create your map by writing down the things you see that could be improved or places where your special talents and skills could be used. (**Tip:** Go back to your Leadership Journey for more ideas about spotting community needs.) When you meet people who might be able to help you with your project, jot down their names and contact information in the following Community Contact List.

Community Contact List

Community Contact	Organization	Contact Information	How They Can Help

Now that you've done some legwork, it's time to talk to people to get in-depth information about community issues. As you conduct interviews, you will improve your communication skills, begin to see how your time and talents can make an impact, and build a network of contacts you may need when to complete your Silver Award project.

Start by talking to people you know, such as neighbors or teachers, and then asking them to introduce you to other people in your community, such as business owners, neighbors, teachers or school officials, religious leaders, council members, police officers, local officials, and staff members at community centers.

Note: *Always be safe when you talk to new people!* Discuss safety tips with your troop volunteer and family, and always go with a friend or team member. Before going online, remember to take the Girl Scout Internet Safety Pledge at www.girlscouts.org/en/help/help/internet-safety-pledge.html. And never give out your address or any other personal information when you're on the Internet.

When meeting with a community contact, prepare your questions ahead of time so you can use your interview time wisely. Here are some questions to get you started:

- I'm interested in doing a project that will help the community. What are some of the issues affecting our community? Do you know how people have tried to work on these issues in the past? What worked? What didn't work?
- Can you suggest a project I could do to address one of these issues?

Step 5: Chose Your Silver Award Project

You've come a long way to get to this point! Now that you've thought about the issues you care about and explored your community, it's time to choose a project based on what you learned.

Before you pick your project:

- Your Girl Scout Silver Award project should be a new project (in other words, you may not take over a previous Bronze, Silver, or Gold Award project. Your project must be independent, not supportive of another project) which addresses a community issue or meets a community need in a sustainable way. It should also allow you to display active leadership. When you actively coordinate, lead, supervise, educate, delegate tasks to others to help with/inspire other people in your efforts, you are demonstrating active leadership.
- Review your Issues Chart, community map and interview notes. If you are working with a team, do it together! If you are on your own, pull a few people together (such as your troop volunteer, family, a teacher, etc.) to help you sort through everything you have gathered.
- Choose a project based on what matters most to you or where you can create positive change. **Remember:** *Address the root cause of a community issue outside of Girl Scouts in a sustainable way that allows you to display active leadership.* By addressing the root cause, you are working towards making lasting change of an issue or problem in your community. If you have a hard time deciding, write a pro/con list for each choice.
- Many issues are big and complicated—and hard to fix! If you are overwhelmed, try narrowing your focus. Pick just one aspect of your issue, and then develop a solution to that specific problem. (Imagine focusing a camera lens in order to get a clear picture. The process of focusing an idea so it's simple and clear is just like focusing a camera.)
- Remember, you can always go back to your Leadership Journey for project ideas and examples.

After you've chosen your project, make sure everyone is clear about what you want to do and why.

As a team, answer these questions:

- What is our project?
- Why does it matter?
- Who will it help?

Think about the following:

- Which of your leadership skills do you think you'll use as you work on your Silver Award project?
 - How will these skills help you better understand who you are and what you can do?
 - How will you live the Girl Scout Promise and Law while earning your Girl Scout Silver Award?
-

Financing Your Project

When designing your Girl Scout Silver Award project, be realistic about planning a budget. Financing your project is a huge part of the process. You will gain great leadership skills by conducting supply drives in your neighborhood, doing council-approved money-earning projects, or finding new ways to serve your community that don't require a lot of cash or fancy supplies. Even though you do not need to submit a budget with your Project Proposal, it will be important to develop an estimated budget to keep track of your expenses.

When planning your Silver Award project, remember:

- Girl Scouts cannot raise money for other organizations.
- As a girl member, you cannot personally ask for a donation of items. It is your responsibility to share information about your project and then an adult must ask on your behalf.

You must follow all money-earning and finance guidelines when carrying out your project.

Ways to Fund Your Project

Donations

You as a Girl Scout may not directly ask for donations of money, but you may ask for in-kind donations of supplies, services, or volunteer time. You may only ask for these in-kind donations from smaller local businesses, not large corporations or chains such as Target, Lowes, Home Depot, or Michael's. As a minor, you may not ask for donations alone—enlist an adult to ask on your behalf.

Troop Funds or Juliette Program Credits

You may use money from your troop's account (or Juliette Program Credits for Juliette Girl Scouts), but the decision to use troop funds for a Silver Award project needs to be approved by the whole troop. Juliette Program Credits should be submitted along with receipts with your final report.

Cookie Credits/Fall FUNds

Cookie Credits or Fall FUNds are a great source of funding for your project! Once your project has been approved and completed, submit any unexpired credits (Remember—your credits cannot expire before submitting your final report, or they will not be redeemed!) and project receipts with your final report.

Personal and Family Contributions

You're welcome to make personal contributions to carry out your project—this is a great way to invest in your own leadership development! Your family may also make a contribution, but only up to 25% of your total project costs.

Money-Earning Projects

Check the Girl Scouts River Valleys website for up-to-date money-earning guidelines. Also, be sure to follow all guidelines in Safety-Wise! Any money-earning projects where you'll make more than \$100 need to be approved first by submitting the Money-Earning Approval Form to Girl Scouts River Valleys. You'll also need to participate in the Cookie Program during the year you'll be completing any money-earning projects.

Small Grants

Any grants you'd like to pursue need to be approved by River Valleys first before you apply. If you find a small grant under \$500 you'd like to apply for, please email the grant information and a description of what it will be used for to girlscouts@girlscoutsv.org for approval before beginning an application.

Event Fees

If you're hosting an event for your project, you may choose to charge a small fee to cover costs of supplies, food, or professional services. Remember—Girl Scout Silver Award Projects cannot make money for you or another organization, and any extra project money cannot not be deposited into a troop or Juliette account.

Step 6: Develop Your Project

Now that you've chosen a project, it's time to make a plan.

The following questions will help you think through your project before you get started:

- What steps do we need to take to reach our goal?
- What special talents can each girl use to help make the project a success?
- What did we learn when we earned our Girl Scout Cadette Leadership Journey awards that will help us make sure this project runs smoothly?
- Do we know enough to get started or do we need more background information? Where can we get that information?
- Which groups or organizations can we work with? Who can we ask for help?
- How can we get other people involved?
- What supplies will we need?
- How much time do we need to finish our project? Is that timeline realistic?
- How will we earn money for our project, if necessary? Your troop volunteer can help you come up with money-earning ideas that follow Girl Scout policies as outlined in Safety-Wise and Girl Scouts River Valleys' Troop Money-Earning Project Approval Form.
 - You can collect for non-monetary donations. For example, if you want to create a mural, the owner of the local hardware store may give you paint. Remember, however, that as a girl member of Girl Scouts, you cannot solicit donations. Your responsibility would be to talk to the store manager about your project and an adult would make the actual ask for the donation of the paint.
 - Your time and talents are often more important than money. For example, one Girl Scout was worried about food waste at her school. She could have raised money to buy compost bins. Instead, she used her advocacy skills to persuade school and town officials to set up a composting system. So, be creative! You may realize you don't need that much money after all.

Service vs. Take Action Projects

The Girl Scout Silver Award is a Take Action project. An easy way to remember the difference between service projects and Take Action projects rests on whether the project is being done **for** the community or **with** the community. If you are doing something **for** the community, you are most likely working on a service project, or volunteering. If you are doing something **with** the community, you are most likely working on a Take Action project.

A service project is a project that addresses an immediate, short-term need in the community and can include volunteering time with an organization. For example, girls may:

- Organize a clothing drive for a local nonprofit
- Paint walls to cover up graffiti
- Make holiday greeting cards for senior citizens

A Take Action project is a project that addresses the root cause of a community issue and has long-term impact. Take Action projects pick up from where a short-term project leaves off. For example:

- Girls organizing the clothing drive could work with a local nonprofit to add a community clothes closet geared towards teenagers in need and help publicize it.
- Girls who painted the walls to cover up graffiti could create a club that travels around the city painting murals on buildings that have been defaced.
- Girls who made the greeting cards could work with a local youth organization to connect them to a senior residence and implement regular intergenerational gatherings.

For Take Action projects, you publicize and get people in the community to come out and help along with support it. You can even get community leaders involved. When you pursue Take Action projects, you take time to identify and understand the root cause of the issue you are addressing. You must also make sure that the impact is measurable and the project is sustainable.

Root Cause

With Take Action projects such as the Silver Award, you are addressing a root cause of an issue. Root cause is the basic, underlying cause of a issue or problem. If there are a lot of animals at the shelter, the root cause might be lack of knowledge about the availability of animals to adopt at the shelter, or animals continue to have litters because people don't know the benefits of spaying/neutering their pets, or people surrender their pets because they can't afford to feed them. This is an opportunity to educate others in the community about the root cause and why your Silver Award project will help. You along with your volunteers could make display boards, pamphlets, posters, a presentation at school etc. as part of your project.

Active Leadership

Active leadership means actively involving other people in your efforts and directing them to help you meet the goals of your project. It also means educating people in your community about your root cause and then recruiting them to help you with specific tasks on your project so that your actively leading others in a project to make a impact in your community. Think of you or your team as presidents of a company. You will be asking your “employees” (friends, neighbors, students, community, etc.) to carry out the work of your company. Another way to think of active leadership is direct contact with other people, not just your Silver Award project team. Here are a few examples:

Tasks that do not demonstrate active leadership:	Tasks that demonstrate active leadership:
Making posters yourself to display	Organizing and directing volunteers from a church youth group to make posters
Writing a blog listing environmental activities for elementary students	Recruiting a group of volunteers from Student Council along with a teacher or adult to lead environmental activities with elementary students
Making fleece tie blankets by yourself	Teaching a class on how to make blankets to a group of students; organizing groups of friends or classmates (outside of your team) to make blankets
Cleaning up a park by yourselves	Organizing a group of volunteers (outside of your team) i.e. neighborhood community to clean up a park on a regular basis

Make It Last—Sustainability

You will invest a lot of yourself into your project, so you should develop it in such a way that it keeps going even after you're done. After all, this is a chance for you to make your mark in your community!

For example, if you think the kids at your local elementary school need more interesting stuff to do at recess, you might plan a week of special activities. But then what? How about planning team games that the fourth-graders can do with the second graders all the time? Your Silver Award project keeps going and going.

Remember to keep it simple! A clear, focused and thoughtful plan can often be more sustainable than taking on a huge project. Here are some examples of Silver Award projects that last:

Silver Award Project #1

Problem: Kids don't like to play in the local park.

Root cause: There has been a lot of littering in the park and it's not a pleasant environment. Kids don't want to play near litter in the park.

Solution with long-term impact: Work with the park to organize a clean-up day and an antilittering campaign that can be shown on your city cable channel.

Making the solution sustainable:

- Form a volunteer group that will hold regular clean-up days and get a commitment from the park to work with the group. Distribute the anti-littering campaign materials to other parks.

Silver Award Project #2

Problem: Children in homeless shelters often struggle in school.

Root cause: Lack of stability and family resources—both financial and emotional

Solution with long-term impact: Work with a local homeless shelter and school to establish an ongoing tutoring program that matches student volunteers with children in the shelter.

Making the solution sustainable:

- Work with the school and shelter to find adult staff members who will continue to coordinate the program.

Finding a Project Advisor

Your project advisor* should be an expert who can answer specific questions about your issue. Look at your list of the people you met while researching issues. Is there someone who can serve as a project advisor? If you have not yet met anyone who is familiar with your issue, talk to your troop volunteer. She or he might be able to help you identify experts in your community.

**Troop volunteers and parents/guardians can be project advisors for Silver Award projects.*

Making a Global Connection

Think about others who may have worked on the same problem in the past, or check the Internet to see how others around the globe deal with your issue. What can you learn from their approach? Consider how you may be able to extend the reach of your project into other communities besides your own. Are there ways to share your plan with other communities that face the same issue? Can you create a plan that other people can use to replicate your project in their own communities?

Take One Last Look

By this point, you are probably anxious to get started. But before you get going, take a step back and look at your project one more time. You may need to narrow your focus more or shift your approach slightly in order to make the project work. That's okay! Taking some time to fine-tune your project now will make it easier to execute.

Ask other people for feedback, especially your project advisor. She/he should help you review all the components of your project and make sure your Silver Award project idea is complete.

Although you've done a lot of work already, stay open to new ideas and suggestions. You may need to rethink certain parts of your project, but new input will help you refine it and make it better. Once your project idea meets the requirements, you'll be ready to get started!

Step 7: Make a Plan and Submit Your Project Proposal

It's time to finalize your Silver Award project plan. Your project needs to involve action by you and your Silver Award Team (if you have one), from the planning stages all the way to earning the Girl Scout Silver Award.

Build a list of what you need to do and how it can be done, and then figure out who will be doing what. Remember that if you're a team, one or more girls can volunteer for each task. Additionally, decide when each task needs to be finished. Then, write all the information in a Make a Plan chart like the one below, but keep in mind each girl earning the Silver Award must have her own role and responsibility in the project.

Make a Plan

What's the task?	Who will do it?	How will the task be completed?	When will it be done?
<i>Research how a petition is presented to the city council.</i>	<i>Monique</i>	<i>Talk to a council member or the Mayor.</i>	<i>September 7</i>

Submit Project Proposal

Before you begin your Silver Award project, complete the Girl Scout Silver Award Project Proposal Form and submit it to the council for approval. Each girl must submit individual paperwork in her own words. Submit all girls working on the team's paperwork together. We are unable to review proposals for girls working as part of a team until we have each girl's proposal paperwork. Submit paperwork as a PDF to: girlscouts@girlscoutsrv.org

or mail to:

Girl Scouts of Minnesota and Wisconsin River Valleys
Attn: Girl Scout Silver Award
400 Robert Street South
Saint Paul, MN 55107

Project Proposal Deadlines

If you will be working on your Silver Award project after you have finished eighth grade you must submit your Project Proposal by **May 1** of that spring.

Any questions or requests for additional information should be directed to the Council Program department. They have the most current and up-to-date information regarding earning your Silver Award.

Your proposal will not be reviewed until you have submitted **all parts of the Silver Award Project Proposal**. Please allow 4–8 weeks for review of your proposal; project approval may take more than 4–8 weeks if your proposed project does not meet all Silver Award requirements. If it doesn't meet all requirements, you will be given suggestions. **You must wait for approval from Girl Scouts River Valleys before beginning your project.**

Step 8: Put Your Project Into Motion

After you have received council approval and your plan is ready, take action and implement your project!

Remember to keep track of your individual hours and project expenses. Any tasks done that people from the community help you with does count towards your project hours. Hours are recorded by the time it takes to complete the task, not multiplied by the number of people completing the task. In addition, you should document your project by taking photos, filming video, or making a scrapbook. Not only will it make it easier to share your story when you are finished, it's lots of fun!

Step 9: Reflect, Share Your Story, and Celebrate!

Congratulations, you have completed a project that makes a difference! Take some time to reflect on what you have accomplished. Complete the Silver Award Final Report packet including reflection questions, time log, and budget. Submit paperwork as a PDF to: girlscouts@girlscoutsrv.org

or mail to:

Girl Scouts of Minnesota and Wisconsin River Valleys
Attn: Girl Scout Silver Award
400 Robert Street South
Saint Paul, MN 55107

Final Report Deadlines

In order to participate in Girl Scouts River Valleys' annual recognition ceremonies, you must submit your Girl Scout Silver Award Final Report (page 15) by **March 1**. Final Reports submitted after March 1 will be recognized the following year. **September 30** after the completion of eighth grade is the FINAL deadline for all Silver Award Final Reports.

As you wind down your project, remember to thank all the people who helped you along the way, from the people you interviewed to those who drove you around town! Not only is it a way to practice good manners, people will be inspired to hear what you've done—and they'll be proud to know they helped make it happen.

Now, celebrate your accomplishment with your friends and family! You took the challenge and made a difference in your community.

PREREQUISITE:

Complete one Girl Scout Cadette Leadership Journey, including all awards and the Take Action project. List the Journey you completed and include your advisor’s signature.

Cadette Leadership Journey Book	Date Completed	Advisor’s Signature

GIRL SCOUT SILVER AWARD PROJECT PROPOSAL

Please type your answers to the following questions in paragraph form on a separate piece of paper and attach your answers to this form.

- A. Describe your project, the community issue your project will address and what you hope to achieve. What are your goals for your project?
- B. What are your reasons for selecting this project?
- C. Outline the strengths, talents, and skills that you plan to put into action. What skills do you hope to develop?
- D. Describe the steps involved in putting your plan into action, including resources needed. How will you carry out your project? Explain your project as if you are speaking to someone who needs all the details.
- E. If you are working in a group, what are your individual roles and responsibilities?
- F. How are you going to display active leadership in your project? **Remember:** *Active leadership means involving other people in your efforts.* How will you lead, coordinate, educate, delegate tasks to, or inspire other people to make your project happen?
- G. What community people, groups, clubs, or organizations will help you with specific tasks that will need to be done for your project?
- H. How is your project sustainable? How will it continue after your role is complete?
- I. Describe how you plan to tell others about your project, the project’s impact, and what you have learned (website, blog, presentations, videos, articles, poster, fliers, etc.).

GIRL SCOUT SIGNATURE

I have completed the above items as indicated and have read and understand all the requirements and guidelines for the Girl Scout Silver Award. I have consulted Safety-Wise. I am aware of the Girl Scout Silver Award Final Report deadline and the consequences of not meeting the deadline. Should any major plans change, I will contact the appropriate council staff.

Girl Scout Signature: _____ Date: _____

ADVISOR SIGNATURE

I have reviewed the above application including the project proposal. I will continue to support this Girl Scout during the completion of her Girl Scout Silver Award project.

Advisor Signature: _____ Date: _____

PARENT/GUARDIAN SIGNATURE

I recognize that it is the applicant’s responsibility to fulfill the requirements for the Girl Scout Silver Award, including all deadlines. I understand she must uphold all guidelines specific to her project as outlined in Safety-Wise.

Parent/Guardian Signature: _____ Date: _____

Email completed project proposal as a PDF to: girlscouts@girlscoutsrv.org or mail to:

Girl Scouts of Minnesota and Wisconsin River Valleys
Attn: Girl Scout Silver Award
400 Robert Street South
Saint Paul, MN 55107

Girl Scout Silver Award Final Report

Final Reports can be submitted in grades 6–8. However, if you would like to participate in Girl Scouts River Valleys' annual recognition (Highest Awards Ceremonies), Final Reports must be submitted by **March 1**. Final Reports received after this date will result in recognition the following year. **September 30** after the completion of eighth grade is the final deadline for all Silver Award Final Reports. Make copies of this form and all items submitted for you and your Girl Scout Silver Award project advisor to keep.

Project Title: _____

Project Start Date: _____ Project End Date: _____

Date Final Report Submitted: _____

YOUR INFORMATION

(please type or print clearly)

Name: _____

Address: _____

City: _____ State: _____ Zip: _____ County: _____

Email: _____ Phone: _____

Troop #: _____ Age: _____ Grade: _____ School: _____

Service Unit: _____

Best way to contact you: Phone Email

If you are working on your Girl Scout Silver Award project with other girls, please include their names and troop numbers below:

Name and Troop # Name and Troop # Name and Troop #

GIRL SCOUT SILVER AWARD PROJECT ADVISOR

Name: _____

Address: _____

City: _____ State: _____ Zip: _____ County: _____

Email: _____ Phone: _____

PROJECT REFLECTION:

Please type answers to the questions below on a separate piece of paper. Label each section. Remember to answer in your own words! Please keep the answers to two pages. If you are working with a group, your answers should not be the same as your group members' answers.

Discover:

- What did you discover about yourself?
- What community need did you address and what steps did you take to address it?
- If working in a group, what were your individual roles and responsibilities?

Connect:

- How did you connect with your local and global communities?
- How did you display active leadership? Remember, active leadership means: leading, coordinating, educating, delegating tasks to others in the community, or inspiring other people in your efforts.

Take Action

- What impact did your Silver Award project have on your community? How did you measure its success? Did you reach the goals you set for your project?
- How will your Silver Award project be sustainable?
- What leadership skills did you gain?

Along with this Final Report form and project reflection please include the following items:

- Time log
- Final budget worksheet
- Signed Photo/Interview Consent Form giving Girl Scouts permission to use your photos and photos that may be taken of you at the awards ceremony
- Receipts, Cookie Credits, and Fall FUNds if applicable
- Photographs may be submitted on a CD or in hard copy (in an envelope with your name printed on the envelope and on the back of each photograph). **Note: Photos will not be returned.** Please provide:
 - “Head-and-shoulders” headshot/school-like photograph of you to be used for Girl Scout Silver Award publicity.
 - 3–4 photographs of your project being implemented, including a picture of you doing your project.

Girl Scout Silver Award Final Budget

Expenses	How did you get the item? (Donated, On Hand, Purchased)	Cost
Supplies		
Facility Rental		
Advertising/Promotion		
Professional Services		
Mileage		
Food		
Postage		
Other/Misc.		
Total Cost**:		

Income	Amount	
Event Fees		
Donations (supplies, services)		
Troop/Juliette Account		
Cookie Credits & Fall FUNds*		
Personal Contribution		
Family Contribution		
Money-Earning		
Other/Misc.		
Total Income**:		

*Cookie Credits and Fall FUNds must not expire before the date your Final Report is submitted.

**Your total cost and income estimates should be equal. Gold Award projects can not make a profit.

PHOTO/INTERVIEW CONSENT FORM FOR MINORS

I hereby consent that _____ may be interviewed/photographed at Girl Scout activities by Girl Scouts of Minnesota and Wisconsin River Valleys or its approved media partner.

I understand that resulting photographs, writing, artwork, audio or video, as well as those submitted for her Girl Scout Silver Award Final Report, may be used for any purpose by Girl Scouts of Minnesota and Wisconsin River Valleys or its approved media partner.

Furthermore, I hereby consent that such material shall be the property of the organization or its approved media partner, and that the council or its approved media partner shall have the right to sell, duplicate, reproduce and make other uses of such material free and any claim whatsoever on my part.

I DO NOT give permission for the person listed below to be photographed, interviewed, and/or videotaped by Girl Scouts River Valleys or its approved media partner.

Name of Girl Scout: _____ Age: _____ Troop Number: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Email Address: _____

Final Project Signatures

All signatures are required in order to process your Final Report.

GIRL SCOUT SIGNATURE

I have completed all Final Report items as indicated and have read and understand the requirements and guidelines for the Girl Scout Silver Award. I have consulted Safety-Wise. I am aware of the Girl Scout Silver Award Final Report deadline and the consequences of not meeting the deadline.

Girl Scout Signature: _____ Date: _____

GIRL SCOUT SILVER AWARD ADVISOR AND PARENT/GUARDIAN SIGNATURE

I have reviewed all components of the Girl Scout Silver Award Final Report and verify that the information accurately documents the Girl Scout Silver Award Project.

Girl Scout Silver Award Advisor Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Congratulations on completing your Girl Scout Silver Award project!

Email the completed Final Report, reflection answers, and additional information as a PDF to:
girlscouts@girlscoutsv.org

or mail to:

Girl Scouts of Minnesota and Wisconsin River Valleys
Attn: Girl Scout Silver Award
400 Robert Street South
Saint Paul, MN 55107

Council staff will reach out to you once they have received and reviewed your Final Report. Please allow at least four weeks for a response.